



Minutes of the Tandridge Parish Council Meeting Held on Tuesday 1st December 2020 at 7.30pm via Zoom Video Call

Present:

Chairman: Mr John Hammond (JH)
Clerk: Mrs Clare Kennedy
Councillors: Mrs Anne Stocker, Mr Doug Knight, Mr Andrew Nosworthy and Mr Colin David

In attendance: District Councillor Wren

Public questions: *There were ten minutes available for members of the public to raise questions about and comment on items on the agenda. There were no members of the public present.*

43. Procedural matters

- 43.1 **Apologies:** for absence were received from Cllr McIntosh, Cllr Ivor Stamp, Cllr David Stamp, Cllr Sayer
- 43.2 **Disclosure of Interests:** There were no disclosures made by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
- 43.3 **Minutes:** Minutes of the Parish Council meeting held on 3rd of November 2020 were discussed, amendments were agreed and will be circulated for approval via email.
- 43.4 **Matters Arising** - Roger Lampard re Maintenance Contract
 - Stiles on Parish Footpaths
 - To note Cllr Hammond has changed the flag at Flag Pole Green

44. County and District Councillors Reports

Councillor David raised concerns regarding Parish residents flouting planning regulations.

Cllr Wren reported on behalf of Cllr Sayer that it had been noted there was an apparent breach of planning regulations at Nags Hall Farm. The Enforcement Team at Tandridge District Council have been requested to inspect the site, regarding the amount of reported illegal building works. However, at present due to the current lack of resources it is not clear when they will attend. In addition, it was mentioned that the boundary previously was all trees but the owner has removed them. Councillors discussed and felt there may be TPOs applicable to the trees, and it was noted that Cllr Sayer is keeping an eye on the location.

Cllr Wren advised that Tandridge District Council are in trouble with planning applications across the district as there are not enough staff. Furthermore, the Customer First Initiative has caused Tandridge District Council to have problems regarding staffing and in turn the financially based investments which have been made. Developers and landowner have got wind of this and seems that now advantage is being taken of the situation as Tandridge District Council seem unable to regulate developments at present. Cllr Wren felt that the officers in situ are trying to do the best they can for the whole of Tandridge District, considering the situation they find themselves in. Cllr Stocker asked if things now would improve and Cllr Wren confirmed they would, she hoped.



Cllr Wren gave an update on the anti-social behaviour Oxted had been suffering recently. She spoke about the exclusion zone surrounding the town last weekend. The police presence was significantly increased, and they were able to use their powers to move people on and break up groups. Cllr Wren said the Police presence and action in the area was a success however this was vital due to the unacceptable regular occurrences of public intimidation and open vandalism to both private and public property by groups of youths from Hurst Green, Oxted and Warlingham.

Cllr Stocker again raised concern on the activities on the land behind The Old School House off Barrow Green Road as it looked as though there were more containers and that someone was living in the mobile home there. Cllr Wren responded that so long as it was specifically a mobile home with mobile being the operative word, then the council could not stop anyone living there. However, Cllr Wren advised that it would be advantageous to update her as to how many containers and caravans are on the site and Tandridge Parish Councillors confirmed they would do this.

Resources are still stretched with a temporary and interim Chief Executive overseeing Tandridge District Council after the recently appointed leader had resigned the position. Cllr Wren stated that the whole of the staff at Tandridge District Council have very low morale.

Cllr Hammond asked if there was any further information regarding merging the other local councils. Cllr Wren confirmed that no further action would be taken regarding this at the present time other than shared services with such local councils as Mole Valley.

Cllr Wren concluded her report by advising that Tandridge had the lowest Covid 19 infection rates in Surrey and there had been no deaths in the East Surrey hospital.

45. Parish Environment

45.1 Councillors received an update regarding footpaths in the parish focused on the new stiles which have been installed. There are four new stiles fitted by Ben Ford and Ian Fuller. There is one on Jackass Lane, one on Tandridge Lane, one by the Tandridge Village sign and one on Cllr Stamps land. Cllr David advised that there is need for a further new stile on the foot path to the north of the Cage Cottages and he will confirm locations in due course.

45.2 The Parish Councillors discussed the Christmas Church services and current Covid guidelines surrounding public meetings. The Vicar has had some thoughts, but nothing has been confirmed as yet. Cllr Hammond advised that once any definite plans were in place, he would tell the Clerk so social media and all other forms of communication could be updated for resident's information.

46. Neighbourhood Plan

46.1 Cllr Nosworthy spoke to the Parish Council about the current situation with Neighbourhood Plans. Although there is no update at present due to all plans being on hold, he did mention there may be the need to restart the process. Cllr Hammond commented that the Parish Council would like to note how



thankful they are to David Hughes and his work with TLAG. David Hughes does an amazing job by keeping everyone updated with issues surrounding the Local Plan and the impact that would have on the Neighbourhood Plan.

47. Planning

47.1 The following Planning Applications were reviewed, discussed and commented on by Tandridge Parish Councillors:

2020/1995 SOUTHCOURT, TANDRIDGE LANE , TANDRIDGE, OXTED , SURREY ,RH8 9NJ

Proposal Erection of dormer to east elevation.

Decision Not yet determined

Tandridge Parish Council do not object to this application

Tandridge Parish Council do not have any further comments on this application.

48. Finance and Administration

48.1 Tandridge Parish Council approved the following payments for November and December 2020:

£ 31.13 Clerk Expenses retrospectively for November 2020

£ 16.14 Amadeus for Stationary

48.2 Tandridge Parish Councillors reviewed and approved the letter to Lloyds Bank ceasing all payments to the clerk. The Clerk's salary will be paid via cheque each month until further notice, based on time sheets submitted. The Parish Councillors confirmed they will review the timesheets via email at the end of the month, give approval and the Clerk will receive a cheque for that amount at the end of the month.

48.3 Councillors noted that the Clerk's cheque will require signing at the end of the month and returning asap after the 1st January 2021. Councillors discussed the logistical options regarding this. Either the clerk will deliver the cheque book to the chairman at the end of the month or if permitted the Chairman may possibly retain the cheque book to write the cheque and arrange signature to minimise time before the Clerk receives it. The clerk needs to check that this is allowed under the Standing Orders and will revert to the Parish Council with her findings to confirm details.

48.4 Tandridge Parish Council retrospectively approved the time sheets for extra hours worked in October (paid on the 25th October 2020) and November (paid on 25th November 2020). Cllr Hammond had concerns and felt it necessary to confirm the hours with the clerk and the Chair in a separate meeting, to be held in due course. Once this meeting has taken place the resolution will be reported back to the Parish Councillors.

48.5 Tandridge Parish Council noted that a professional payroll company will now be administering the Clerk's payslips to comply with all financial employment legislation

48.6 Parish Councillors reviewed and sign off bank reconciliation to be correct

48.7 Tandridge Parish Council reviewed the budget for 2021 – 2022, however did not feel they could confirm this until the Clerks salary had be finalised. The clerk made it clear to the Parish Councillors that this would need to be a priority as the precept report must be submitted to Tandridge District Council in January 2021. Therefore, Tandridge Parish Council have confirmed this will reviewed as a matter of urgency.



49. Information for Councillors (for noting or inclusion on future agenda)

2021 Meeting Dates:

Tuesday 2nd February

Tuesday 2nd March

Tuesday 13th April

Tuesday 11th May

Tuesday 8th June

Tuesday 6th July

Tuesday 7th September

Tuesday 5th October

Tuesday 2nd November

Tuesday 7th December

Tandridge Parish Council noted that all statutory duties had been concluded in relation to the resignation of Nicky Hellard. It was confirmed by all that the Clerk can now send the application pack to Sylvia Pocock, who is the only resident to have shown interest in joining the Parish Council.

Cllr David requested advice as to an issue he was made aware of on the bridle path which exits at Broadland Green. It was confirmed that this area is outside of the Tandridge Parish and in Oxted North, therefore Cllr David refer the resident to that Parish Council and other relevant authorities.

Date of Next Meetings: Parish Council meeting:

Tuesday 12th January